

ILLEGIB

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 Comparison of Costs and Floor Space by Office
 Filing Cabinets VS Shelf Filing

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 1 November 1961

DD/S

	Volume of Filing Equipment - Turned In	Floor Space Square Footage Cabinets & Safes Shelving		Cost Comparison Pres.Equip. Shelving	
1 Communications	18 5-Dr Cabinets 7 4-Dr " 30 4-Dr Safes 15 5-Dr "	382	680	20476	16993
2 Comptroller	20 5-Drawer Cabinets	80	30	1600	1100
3 Logistics	2 4-Drawer Safes 3 4-Drawer Cabinets 66 5-Drawer Cabinets	284	117	5931	3373
4 Medical	40 5-Drawer Cabinets	140	75	3200	2000
5 Security	19 4-Drawer Safes 566 5-Drawer Cabinets	1800	952	53412	25700
6 Training	11 4-Drawer Safes 59 4-Drawer Cabinets 19 5-Drawer Cabinets 6 Wooden Cabinets	371	275	11229	7796
Total		3057	2129	95848	56962

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DD/I	Volume of Filing Equipment - Turned In	Square Footage Floor Space		Cost Comparison	
		Cabs & Safes	Shelving	Pres.Equip	Shelving
1 Office			6		180
2 OBI	Wood Shelving				900
3 OCR	117 5-Dr Cab; 175 " Card Cab; 171 4-Dr Safes	2085	1373	170048	39093
4 OCI	Wooden Cabinets		24		1314
5 ONE	4 4-Dr Safes 4 5-Dr Cabinets 1 4-Dr Cabinet			2000	700
6 OO/Hdq			457		8458
25X7					
8		108	40	10500	1445
9		56	16	3010	525
10		100	27	5500	850
11		48	6	956	177
12		48	15	4818	500
13		24	20	2628	900
			42		2009
		(384)	(166)	(27412)	(6406)
14 ORR	194 4- & 5-Dr Cabinets 8 4-Dr Safes 170 Bookcases 25 Safes & Cabinets	1552	809	25764	25239
15 OSI			60		900
16 NPIC	29 Cabinets 7 Safes				
		115	60	4806	2970
	TOTAL	4136	2955	230030	86160

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	<u>Volume of Filing Equipment - Turned In</u>	<u>Square Footage Floor Space</u>		<u>Cost Comparison</u>	
		<u>Cab's & Safes</u>	<u>Shelving</u>	<u>Pres.Equip.</u>	<u>Shelving</u>
<u>DD/P</u>					
1 C/I	34 4- & 5-Drawer Safes	136	114	14,906	3,168
	32 5-Drawer Cabinets	128	54	2,560	1,500
2 EE	16 4-Drawer Safes	64	21	6,948	565
	5 Sec. Book Cabinets	18	18	-	400
3 RID	470 5-Drawer Cabinets	1410	675	32,900	18,000
4 TSS	7 4-Drawer Cabinets	28	15	560	400
	Bulk Shelv.	10	9	-	240
	TOTAL	1,794	906	57,874	24,273

EXECUTIVE REGISTRY

1	19 4-Drawer Safes	76	28	8,322	1,000
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